

December 14, 1964

MEMORANDUM

To : DDC/CS - Mr. McAfee  
From : DRR/EX - Edward C. Wilson  
Subject: Employee Suggestion C-DRR-75

I would appreciate your making a check with CIA on the feasibility of the subject suggestion the original of which is attached.

We of course, are not liaison to the Bureau of the Budget, a point of contact proposed by the suggestor, but it might be helpful if we had CIA's reaction to the suggestion before returning the paper to O.

State Dept. declassification & release instructions on file

21 DEC 1964

(FOR USE DURING DOUBLE "E" DRIVE)

DEPARTMENT OF STATE

## APPRAISAL OF EMPLOYEE SUGGESTION

DATE SUGGESTION RECEIVED

DEC 10 1964

SUGGESTION NO. (Assigned by Executive Secretary)

/NR

C-1NR-75

**INSTRUCTIONS:** Part A shall be completed by the office or post having jurisdiction over the subject matter of the suggestion. Action should be completed within 24 hours from date of receipt of suggestion. If adoption is recommended, total savings that will be realized during the first year's operation shall be estimated and an appropriate award recommended based on such savings. If intangible benefits are involved, they shall be fully explained and an award recommended based on the significance of the suggestion, extent of its application and importance of the progress effected. If the suggestion is adopted, the officer authorizing adoption must sign Part B and an officer authorized to approve awards must sign Part C.

## PART A - EVALUATION OF SUGGESTION

☐ RECOMMEND ADOPTION (Explain below the action that will be necessary to implement the suggestion.)

☐ REFER TO \_\_\_\_\_ (Office, post, agency) FOR CONSIDERATION (Explain below)

☐ HAS MERIT BUT CANNOT BE ADOPTED AT THIS TIME. ☐ DEPARTMENT DOES NOT HAVE THE AUTHORITY  
(Explain below in language suitable for reply to suggestor) ☐ OTHER REASON

☐ REJECTED ☐ IDEA UNDER CONSIDERATION PRIOR TO SUBMISSION OF SUGGESTION  
(Explain below in language suitable for reply to suggestor) ☐ OTHER REASON

\$ \_\_\_\_\_ SAVINGS ANTICIPATED DURING FIRST YEAR'S OPERATION. (Explain calculation on reverse side)

## RECOMMENDED AWARD

AWARD BASED ON SAVINGS

AWARD FOR INTANGIBLE BENEFITS  
(Justify below)

TOTAL AWARD

\$

APPROPRIATION(S) BENEFITED

SIGNATURE AND TITLE OF APPRAISING OFFICER

OFFICE

DATE

## PART B - ADOPTION OF SUGGESTION

DATE

SIGNATURE AND TITLE OF OFFICER AUTHORIZING ADOPTION

## PART C - AWARD FOR SUGGESTION

☐ CASH AWARD OF \$ \_\_\_\_\_ APPROVED

SIGNATURE AND TITLE OF OFFICER AUTHORIZED TO APPROVE AWARD

EXPLANATION OF ACTION TAKEN OR RECOMMENDED (Use reverse side or attach additional sheet if necessary)

Received  
Number

C-INK 75

# I Suggest...

## Sanitization of CIA Geographic Intelligence Memoranda

Geographic Intelligence Memoranda are prepared on a classified basis by CIA (e.g., CIA/RR GM 63-2, March 1963, and others). The classified elements in these memoranda appear to be minimal, whereas the primary substantive content is altogether suitable and would be highly valuable for general release. Preparation of these materials is costly, yet much of their value is lost because of the security restriction.

A careful review of these materials is suggested with a view to sanitization for public release. Future preparation might segregate sensitive components for possible publication as addenda subject to security controls. This would permit far wider utilization and should facilitate avoidance of duplication in research, analysis and publication in this field.

It is suggested that this proposal be evaluated by a suitable committee to include representation from the Bureau of the Budget and other interested agencies as well as CIA.

